



# SoJust Registration Form

This half-week event is for youth completing grades 5-7.

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Contact Person **who will be accompanying the youth on the trip**: \_\_\_\_\_

Phones: \_\_\_\_\_ E-mail \_\_\_\_\_

How did you hear about UrbanSpirit? \_\_\_\_\_

Transportation: We expect to arrive by \_\_\_\_\_ van/ car \_\_\_\_\_ air \_\_\_\_\_ other:

**Choose which week you'll attend and indicate numbers of youth and adults.**

Minimum of 6 required to register. You must include 1 adult per 5 youth.

I. We prefer a Sun-Wed. First choice: \_\_\_\_\_ Second choice: \_\_\_\_\_

II. We prefer a Wed-Sat: First choice: \_\_\_\_\_ Second choice: \_\_\_\_\_

# \_\_\_\_\_ youth (\_\_\_\_ M \_\_\_\_ F) # \_\_\_\_\_ adults (\_\_\_\_ M \_\_\_\_ F) # \_\_\_\_\_ TOTAL (\_\_\_\_ M \_\_\_\_ F)

Special needs: (Handicap accessibility is limited; please call us): \_\_\_\_\_

Please describe the group's faith background: \_\_\_\_\_

**Cost & Deposit:** The per-person tuition fee of \$215 includes lodging, meals, leadership, study and work materials. A non-refundable deposit of \$50 per person is required when you register:

\_\_\_\_\_ # participants X \$50 = \$ \_\_\_\_\_ deposit enclosed

**REFUND POLICY:**

Upon receipt of your deposit of \$50/person and your requested dates, we will respond immediately to confirm the available date, after which time your deposit is non-refundable. If your date choice is not open, you can opt to choose another date or have your deposit returned. If you register within 30 days of your arrival, registration must be accompanied by full payment. All fees must be paid at least 30 days in advance of the event date, or be subject to a 5% surcharge.

Fees paid are not refundable, but may be transferable within limits: if a registered person drops out of the trip, another person may be substituted in that slot. If a paid participant drops out more than 30 days before your event and no substitution is made, then the \$50 is forfeited (and it cannot be applied to the group's balance) but the \$165 balance for that person is not owed. If a paid participant drops out within 30 days of your arrival and no substitution is made, the \$165 is also forfeited.

UrbanSpirit reserves the right to cancel any event for which full payment has not been received within 30 days of the event date. Events canceled due to prohibitive weather will be compensated with a voucher toward a future UrbanSpirit event.

**Additionally, the sponsoring agency should obtain and submit to us a Certificate of Insurance naming UrbanSpirit as "also insured" showing auto, general liability and worker's compensation coverage for your group members.**

Please return this form with payment to: **UrbanSpirit**  
**PO Box 11434**  
**Louisville, KY 40251**

Questions? You may reach our director, Dr. Deborah Conrad, at 502-550-1236 or ravdeb@urbanspirit.org.